



## Utopia - hatch Wellbeing Coach

**Job Purpose:** hatch Wellbeing Coach

**Responsible to:** Service Manager

**Salary:** £22,909.00 - £23,463.00/Annum

**Location:** Birkenhead, Wirral

**Contract type:** 12 Month fixed term

**Holidays:** 30 days per annum

**Directed Hours:** 10:15 - 18:15 Mon-Fri (Flexible hours dependant on service timetable)

### Utopia Profile

Utopia Project CIC is a community company that delivers a number of bespoke programmes to disadvantaged and vulnerable young people across Wirral. Lead by 3 directors with a vision for supporting young people in a relatable and alternative way, the company was formed in September 2014 and has expanded our reach to support over 1000 young people on a yearly basis. Our hatch service supports the emotional wellbeing of young people aged 8-16 on a 1:1 and small group basis by teaching skills and strategies to manage anxiety, low mood and depression via our network of volunteer mentors. hatch's wider offer extends to our hatch youth club, summer activity programmes, parenting workshops and holiday activity days. All Utopia services provide young people with an accessible and approachable environment with a specific focus on developing key personal and social skills such as; confidence, resilience, communication and teamwork.

At the core of Utopia's ethos is the belief that young people need a supportive and nurturing environment and the opportunity to develop personal and social skills in a practical way. We work closely with the Local Authority, CAMHS, Local Schools and a range of voluntary and third sector organisations on the Wirral to provide high quality support and valuable learning opportunities to vulnerable young people.

Our vision is to develop and expand our service offer to provide more crucial interventions for young people across the Wirral, particularly those with SEND, or experiencing mental health difficulties. The successful candidate will be an outstanding, passionate and resilient individual, with extensive experience of working with young people with a range of mental health needs to deliver the hatch wellbeing interventions. They will make a significant contribution to the organisations expansion and be committed to our mission; *'To deliver bespoke programmes that focus on the needs of our community in order to improve educational outcomes, wellbeing and aspirations'*. In addition candidates will contribute to the wider delivery of the service by supporting hatch's half term and evening activities, enhance our wellbeing offer by developing session content & resources and support the service manager and administrator with day to day operations.

Utopia is committed to the safeguarding and promotion of children's welfare. All appointments are subject to an enhanced check with the Disclosure Barring Service. The company follows the safer recruiting guidance, and references will be requested prior to interview. For more information please visit our website [www.utopiaproject.org.uk](http://www.utopiaproject.org.uk).

Visits to the centre are warmly welcomed. To arrange a visit or request an application form please contact **Chris Black** on 0151-644-1535 or 07719084493.

## Responsibilities

### Professional Duties

- Providing a high-quality 1:1 wellbeing support service to young people experiencing a wide range of mental health issues.
- To work in schools delivering 1:1 support programmes for young people experiencing mental health difficulties.
- To promote the personal development of young people by planning and delivering small group activities at the hatch youth club and wellbeing studio
- To progress and develop the programme content of various wellbeing programmes by analysing areas of strength and potential for improvement.
- To support the day-to-day delivery of the hatch service including induction visits, attendance tracking, monitoring of progress and general administration tasks.
- To forge and manage effective links with key stakeholders such as schools, the Local Authority and Third Sector partners.
- To work with parents, carers and external agencies to provide accurate and relevant feedback on progress.
- To carry out administrative work associated with the delivery of the wellbeing support programmes.
- To be involved in appropriate staff development and training.
- To keep accurate records and evidence of interventions and to write reports when required, including end of programme reports.

### Additional Responsibilities

- To make a positive contribution as a member of the Utopia team.
- To actively promote the core values, standards and expectations that underpin the Utopia ethos.
- To share good practice with and learn from colleagues within the Utopia team.
- To support and actively promote hatch and present it in the best possible light.
- To be committed to continuing professional development.
- To make safeguarding of young people a priority by complying with all company safeguarding procedures
- To undertake other such duties as may be reasonably required.
- To maintain high standards of professional practice, always complying with Utopia policies and procedures.

### Utopia will provide:

- Opportunities for professional development.
- Mentoring and support.
- The opportunity to make a genuine difference to the lives of vulnerable young people on the Wirral.